

Unofficial Meeting Minutes - Capital Improvement Committee Meeting

In attendance: Shannon Cajic, Sandra Wiitala, Michael Tindall, Colleen McKenney, Bryan Houttiker, John Hinkley, Brent Kinnunen, Heather Place, Nandita Mishra, Tom.

Date: Wednesday, August 12, 2026

Starting Time: 4:00 p.m.

A. PUBLIC PARTICIPATION - None

NEW BUSINESS

1. Discussed Gas Lines

- The second more detailed survey shows gas lines and possible electrical utilities under the Aux gym. The report needs to go through the GMB team, and will relay to MCS with the details.

2. Superintendent Update

- Sandra announced Tom John's as Superintendent selection at last night's special board meeting.

3. Jr./Sr. High School - Design Development Plans and Budget Approval

- Discussed DD is where we are at now (60%), and CD is the next step of Final (90-98%).
- Reviewed differences between SD and DD to confirm the cause of cost increases.
- Reviewed the Design Development Drawings.
- Discussed plans and project scope.
- Reviewed project budget and approval process.
- DD approval is on hold until the utility's answer is provided.
- CIC needs to meet on Monday at 4:00 pm to go over findings of the utilities to find out any budget consequences and design impact of what the survey uncovered.

4. Luther C. Klager Elementary Update

- Discussed summer construction work at Klager Elementary.
- MECC heating upgrades are included in the summer work.
- MECC/Klager door installation is underway/included in the summer construction scope.

5. Athletics Update

- Discussed current athletics and sitework projects.
- Sitework punch list items were discussed.

6. Riverside Intermediate School Update

- Construction is in the final stages.
- Discussed remaining building upgrades.

- Reviewed site improvements.
- Discussed final inspections and remaining closeout work.
- 100 guys working on site, working evenings and weekends, everything is on schedule.
- Punch list walkthrough next week, teaching staff back Wed. August 19th, public not until we have occupancy.

OLD BUSINESS - None

PUBLIC PARTICIPATION - None

OTHER

- The next CIC Committee Meeting is scheduled for **Wednesday, September 16th, 2026, at 4:00 p.m.** in the Manchester Jr./Sr. High School Media Center.

ADJOURNMENT

The meeting adjourned at 5:21 p.m.