

Unofficial Minutes

Capital Improvement Committee meeting

Wednesday, January 14, 2026

4:00 p.m.

Manchester Jr./Sr. High School Media Center

In attendance:

Steven Head, Michael Tindall, Sandra Wiitala, Bryan Houttekier, Heather Place, Brent Kinnunen, Doris Grose, Nandita Mishra

1. Check-In and General Questions from the CIC

2. Luther C. Klager Elementary Update

- Gym floor painted over winter break
- Faulty Smoke detector replace
- HVAC: Unit ventilator fans variable speed control issue..contractor working with vendor for a solution. Update at next meeting. Moore Trosper and MCS reps meeting with Contractor this week.
- Generator modules, a requirement added by Inspector, install complete. Final electrical inspection this week. Final Certificate of Occupancy will follow.

3. Riverside Intermediate School

- a. Casework Discussion. Discussed add alternate cost for upgraded casework. Committee decided not to accept.
- b. Approval of General Trades contractor..
 - Committee voted to recommend the full Board to approve award of general trades contract to Krieghoff-Lenawee Co.

4. Other

JR/SR High School design process begins January 26th.

Next Meeting: Wednesday, February 11, 2026: 4:00 p.m.

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Meeting adjourned 5:22pm