
MANCHESTER COMMUNITY SCHOOLS BOARD OF EDUCATION

Regular Meeting Unofficial Minutes

Date: Monday, September 21, 2026

Time: Call to Order at 6:01 P.M.

Location: Jr/Sr High School Media Center & YouTube

I. CALL TO ORDER & ROLL CALL

Call to Order: The meeting was called to order by Board President Sandra Wiitala at 6:01 P.M.

Board Members Present: Sandra Wiitala, Michael Tindall, Christine Deacons, Jennifer Caszatt, Colleen McKenney, Brandon Woods

Absent: Rebecca Harvey

II. APPROVAL OF AGENDA

Discussion/Amendments: Wiitala added planning regarding the District Goals/Superintendent Evaluation Cycle. **Motion:** Wiitala. **Support:** McKenney. **Vote:** Yes - All, No-0

III. PUBLIC PARTICIPATION

None

IV. PRESENTATIONS - Introduced by Mr. Johns

Academics — Carla Zygnier - Will attend next month to expand on this.

Varsity Track and Field - Coach Coltre

Student-athletes who were in All-States: Jayden Johnson & Gavin Horky. Spoke of Track success over the years

V. CONSENT AGENDA

- **Board of Education Meeting Minutes**
 - Approval of the August 17, 2026, Capital Improvement Committee
 - Approval of the August 17, 2026, Regular Board of Education Meeting
 - Approval of the August 19, 2026, Buildings and Grounds Committee Meeting
 - Approval of the August 24, 2026, Superintendent Contract Committee
 - Approval of the Aug 27, 2026, Special Meeting - Superintendent Contract
- **Business Office**
 - Approval of Payment of Accounts Payable on September 21, 2026, for \$3,667,303.40.

- Receive and File Finance Reports
- **Personnel**
 - [HR Recommendations](#)

The Board approved the Consent Agenda as proposed. **Motion** by Wiitala **Support** by McKenney. Vote: All Yes.

VI. OLD BUSINESS

- None
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VII. NEW BUSINESS

- **FFA 2026 Field Trip Request — Mr. Johns**

The Board approved the FFA Field Trip as proposed. **Motion** by Tindall. **Support** by McKenney. Vote: All Yes.
 - **Manchester Education Association - Letter of Agreement - Schedule B**

The Board approved amending the contract as proposed. **Motion** by Caszatt. **Support** by Tindall. Roll Call Vote: All Yes.
 - **Riverside Camera Replacement**

The Board approved the camera replacement cost as proposed.
Motion by McKenney. **Support** Caszatt. Vote: All Yes.
 - **Curriculum**
 - Jr/Sr High School - Course Descriptions - Mr. Johns – Fresh start to look at & provide feedback
 - Riverside - Course Descriptions - Mr. Johns – Fresh start to look at & provide feedback
 - Klager - Course Descriptions - Mr. Johns – Fresh start to look at & provide feedback
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VIII. DISCUSSION ITEMS / REPORTS REVIEWED

KLAGER / MECC
RIVERSIDE
JR/SR HIGH SCHOOL
ATHLETICS
SPECIAL EDUCATION
TECHNOLOGY
BUSINESS OFFICE
BUILDINGS & GROUNDS
FOOD SERVICE
SCHOOL NURSE
SPECIAL PROGRAMS
PTO

MANCHESTER COMMUNITY SCHOOLS



Board of Education - Wiitala spoke about goal setting for an estimated 3 years; MASB can help. Evaluation trainings will expire in January 2027. Kickoff workshop January 2027.

IX. SUPERINTENDENT REPORT

- **CIC Meeting** — 9/17/26 meeting update to the board.
 - **CTE Update** — ISD came out to meet with Mr. Johns and gave an update on district impacts.
 - **Enrollment Snapshot** — Rosters in PowerSchool reviewed
 - **Student Data Positives** — Spring 2026 — Spoke about trends & movement.
 - **MLI — Supes Academy** — Started attending & investing in district comparisons.
 - **Athletic Director Position 26-27 update** — Introduced Matt Walter.
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X. PUBLIC PARTICIPATION

- None
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XI. UPCOMING DATES

- September 22, 2026 - Klager Picture Day
 - September 23, 2026 - Jr. Sr. High School Picture Day
 - September 25, 2026 - Riverside Picture Day
 - October 9, 2026 - Fun Run
 - October 19, 2026 - Regular Board Meeting
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XIII. OTHER

- None
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VI. ADJOURNMENT

- **Motion to Adjourn:** Motion by Wiitala, supported by McKenney, to adjourn the meeting. Meeting Adjourned: 6:58 pm