

Manchester Community Schools Board of Education

Regular Meeting Minutes – August 17, 2026

Call to Order & Roll Call

The meeting was called to order at 6:00 P.M. EST by Board President Sandra Wiitala.

- **Present:** Sandra Wiitala, Michael Tindall, Jennifer Caszatt, Rebecca Harvey, Brandon Woods
 - **Absent:** Christine Deacons, Colleen McKenney
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Approval of Agenda

- **Motion:** Tindall | **Support:** Caszatt
 - **Outcome:** Approved unanimously
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Presentations

1. **STEM Field Trip Update:** Students Lottie Williams and Max Stein shared details about their STEM field trip experience.
 2. **Drama Club:** Announced that the program is excited to be restarting, with 21 students registered to date.
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Consent Agenda

Brandon Woods requested that the new hires/returning hires section of the Personnel Report be removed from the Consent Agenda for separate roll-call consideration.

- **Action:** Approval of remaining consent items (Aug 5 Special Meeting Minutes, Aug 11 Special Meeting Minutes, Aug 11 Finance Committee Minutes, Aug 12 Capital Improvement Committee Minutes, Accounts Payable in the amount of \$2,331,487.83, Finance Reports, and Personnel Report excluding new hires).
- **Motion:** Caszatt | **Support:** Wiitala

- **Outcome:** Approved 5–0

Separated Personnel Votes (Roll Call):

- **Robert Tscherniwetz** (Technology Coordinator New Hire, effective 7/23/26): Motion by Wiitala, Support by Tindall. **Approved 5–0.**
 - **Scott Marvin** (Jr/Sr High School Math Teacher Rehire, effective 8/25/26): Motion by Wiitala, Support by Tindall. **Approved 5–0.**
 - **Amelia Woods** (Athletics Cheer Coach, Fall 2026): Motion by Wiitala, Support by Harvey. **Approved 4–0** (Brandon Woods abstained).
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New Business & Action Items

- **MASB 2026 Delegate Appointment:** Appointed Jennifer Caszatt as Delegate and Sandra Wiitala as Alternate for the assembly beginning October 15, 2026.
 - **Motion:** Tindall | **Support:** Wiitala | **Outcome:** Approved 5–0 via Roll Call
 - **Emergency Operations Plan:** Approved the district plan as presented.
 - **Motion:** Wiitala | **Support:** Tindall | **Outcome:** Approved unanimously
 - **Jr/Sr High School Design Document:** Approved the Design Development (DD) document as presented.
 - **Motion:** Tindall | **Support:** Wiitala | **Outcome:** Approved 4–1 (Nays: Harvey)
 - **SWWC Agreement (2026–2027):** Approved the agreement as presented.
 - **Motion:** Harvey | **Support:** Wiitala | **Outcome:** Approved unanimously
 - **Superintendent Contract Duties Discussion:** Motion to revise the superintendent offer for Tom Johns to serve in a dual role as Superintendent and Riverside Principal.
 - **Motion:** Wiitala | **Support:** Woods
 - **Roll Call Vote:** Wiitala – Yes, Tindall – Yes, Caszatt – Yes, Woods – Yes, Harvey – No. **Approved 4–1**
 - **Ad Hoc Contract Committee Assignment:** Designated as Sandra Wiitala, Michael Tindall, and Jennifer Caszatt.
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Superintendent Report

Interim Superintendent Shannon Cajic thanked the Board, all search candidates, and Katie Altherr for their work during the superintendent search.

Public Comment: Offered by Theresa Herron.

Adjournment: Motion by Caszatt, Seconded by Tindall. Approved unanimously.

Next Meeting: September 21, 2026, at 6:00 P.M. EST.