

Manchester Community Schools -Special Meeting
Regular Board of Education Meeting
August 18, 2025 - 6:00PM
In-person (Jr/Sr High) Media Center

Unofficial Meeting Minutes

The Regular Board of Education meeting was called to order by President Sandra Wiitala at 6:00pm.

Christine Deacons Oath of Office completed on 8/14/25.

Members present: Sandra Wiitala, Michael Tindall, Jennifer Caszatt, Colleen Schoenfeld, Christine Deacons, Rebecca Harvey, Brandon Wood,.

Board Workshop Overview - Review of the Superintendent , Board authority/roles, and Roberts Rules.

Agenda approved by Schoenfeld, support by Tindall. Vote: All yes (7-0)

Minutes of the Board Workshop Meeting on July 29, 2025

Minutes of the Special Meeting on August 11, 2025

Minutes were approved - Motion by Tindall, support by Schoenfeld. Vote: All yes (7-0)

TREASURER'S REPORT

The Board discussed the possible outcome of not having a State budget. The Treasurer's Report was approved. Motion by Caszatt, support by Schoenfeld. Vote: All yes (7-0)

COMMUNICATION

A. Public Questions/Comments

- B. Bruuresema - The schools do not have Chromebook pick up at Open House as Tech is busy with Klager. AUP & Insurance information has been sent to parents.

OLD BUSINESS - None

NEW BUSINESS

A. Voting Delegate and Alternate for MASB (Michigan Association of School Boards)

Caszatt nominated as the MASB delegate, Deacons nominated as the alternate

Motion by Schoenfeld, support by Tindall Roll call vote: (7-0)

B. Manchester Community Schools/Manchester Support Staff Tentative Agreement - The

Manchester Community Schools Board of Education approved the Tentative Agreement between the Manchester Community Schools and the Manchester Support Staff as presented. Motion by Tindall, support by Schoenfeld. Vote: All yes (7-0)

C. Board Committee Updates -

- Riverside Building Liaison - J. Caszatt
- Health Advisory - C. Deacons
- Board Operating Procedures - Wiitala, Tindall, Schoenfeld

D. Riverside Design Document - The Board discussed the Design Document Phase for Riverside. The Board approved the Capital Improvement Committee and Superintendent's Recommendation of the Riverside Intermediate School Bond Project to move from the Design Document (DD) phase

to the Construction Document (CD) phase. Motion by Tindall, support by Schoenfeld. Vote (6-1) Yay; Wiitala, Tindall, Caszatt, Schoenfeld, Deacons, Woods. Nay; Harvey

PERSONNEL REPORT

1. New Hires

Administration	Principal / Athletic Director	Tom Johns	7/28/2025	X	
District	School Nurse / Health Teacher	Sarah Roth	7/31/2025	X	
Administration	Transportation Supervisor	Joe Prestia	8/11/2025	X	
Jr / Sr High School	Science Teacher	Jill Lindeman	8/13/2025	X	
Food Service	Food Service Worker	Joanne Gautz	8/18/2025		X
Athletics	MS Football Coach	Will Bennett	8/13/2025	X	

The Board discussed and accepted the new hires as presented. Motion by Schoenfeld, support by Harvey.: Vote: All yes (7-0)

2. Personnel Exiting the District

Harvey motioned to accept all resignations as a group.

Department	Position	Name	As of Date	District	Other
Special Education	SE Paraprofessional	Christie Taylor	7/21/2025	X	
Buildings & Grounds	Student Custodian	Annalies Walsh	8/1/2025	X	
MECC	Kids Club Teacher	Dawn Waller	8/15/2025		X
Buildings & Grounds	Custodian	Kellie Hartmann-Veal	8/1/2025	X	

The Board accepted the resignations as presented. Motion by Schoenfeld, support by Tindall. Vote: All yes (7-0)

DISCUSSION ITEMS/REPORTS

- A. Klager / MECC - The Monthly Board Report for the month of August 2025 provides a comprehensive overview of Luther C. Klager and Manchester Early Childhood Center's performance, strategic initiatives, structures, challenges and opportunities encountered during the reporting period. This report serves as a communication tool for the board to assess progress, address challenges, and make informed decisions regarding future direction and investments.
- B. Riverside - None.
- C. Jr-Sr High School - None.
- D. Athletic Department None.

- E. Special Education - We have concluded the ESY program on Thursday, August 14, 2025. Attendance and participation were lower than anticipated, and we will review contributing factors to improve engagement in future sessions.
- F. Technology - None
- G. Business Office - As of August 12, 2025, the State of Michigan has not finalized the FY 2026 budget. The District's financial plan is closely tied to state appropriations negotiated by the House, Senate, and Governor. In light of this uncertainty, we are focusing on what we can control: advancing cost-saving measures, maintaining student supports, and continuing curriculum alignment. Michigan's state fiscal year begins October 1, 2025; if a budget is not enacted by that date, a government shutdown is possible, though historically brief. We will keep the Board informed as developments occur.
- H. Buildings & Grounds - School is about to start and the B&G Team is getting ready for our students. The Junior Senior High School and Riverside are cleaned, waxed and polished. All of our interior heating and cooling units have been checked, cleaned and issues identified, we are working through the repair list quickly prioritizing those that impact our students the most. Teachers should be returning on the 18th to classrooms ready for them.
- I. School Nurse -None
- J. Board - None

SUPERINTENDENT REPORT - Congratulations D. LaPointe - Teacher of the Year. We attended her ceremony in Lansing. Thank you for the summer camp updates we received. Updates for Klager and the Athletic Complex Bond work were given.

PUBLIC PARTICIPATION

L. Mason (Treasure for the Band Boosters) - The Men's Club bought all new shoes for the Marching Band.

UPCOMING DATES

- August 20, 2025 - All Staff Reports; Open House 5:00pm-7:30pm
- August 20, 2025 - Certified Staff Professional Development
- August 25, 2025 - First day of School for Klager, Riverside and Jr/Sr High School
- August 29- September 1, 2025 - No School - Labor Day Weekend
- September 15, 2025 - Board of Education Meeting 6:00pm

OTHER - None

ADJOURNMENT

Motion by Caszatt, support by Wiitala to adjourn meeting at 7:19pm. Vote: All yes (7-0)