

Manchester Community Schools - Board of Education Application  
Affidavit of Residency Form

**Manchester Community Schools is seeking applications for a vacant position on the Board of Education. An individual will be appointed by the Board to fill the vacant position until whoever is elected to the abbreviated two-year term at the 2026 election and begins to serve on the school board as soon as the County Board of Canvassers certifies the election results, and the elected candidate files the Acceptance of Office and takes the Oath of Office. Interested persons must submit an application to the Superintendent at the District Office (710 E. Main Street, Manchester, Michigan) via the following link submission [MCS Application of Intent for Board of Education Vacancy](#), or in-person at the District Office, no later than 2:00 p.m. Thursday, August 8, 2025. Applications are available at the district office or can be downloaded at [Manchester Community Schools Website](#). Following a review of the submitted applications, the Board will schedule interviews with the applicants.**

In-person interviews are tentatively scheduled to take place during an open session of the Special Board Meeting on Monday, August 11, 2025 beginning at 6:00pm in the Manchester Jr./Sr. High School Media Center.

**Eligibility**

To be eligible, a person must be:

<ul style="list-style-type: none"><li>• A Citizen of the United States.</li></ul>	<ul style="list-style-type: none"><li>• A Registered Voter in the Manchester Community Schools District.</li></ul>
<ul style="list-style-type: none"><li>• Eighteen Years of Age or Older.</li></ul>	<ul style="list-style-type: none"><li>• A Resident of MI &amp; the Manchester Community School District for Thirty Days.</li></ul>

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Signature:\* \_\_\_\_\_

\*to be completed in presence of notary

By signing, I certify (1) that the information provided above is true/accurate and (2) that I meet the eligibility requirements (listed above) to be a member of the Manchester Community Schools Board of Education.

A notary is available at the Manchester Community Schools District Office Monday - Thursday, between 8:00 AM and 3:00 PM by appointment.

Please contact Human Resources Supervisor, Laura Neal via email at [lneal@mcs.k12.mi.us](mailto:lneal@mcs.k12.mi.us) to arrange an appointment.

Signed before me on \_\_\_\_/\_\_\_\_/2025.

\_\_\_\_\_, Notary Public in the County of \_\_\_\_\_, MI.

My commission expires \_\_\_\_/\_\_\_\_/\_\_\_\_