

Manchester Community Schools
Board of Education
Board Operating Procedures Committee Meeting

December 1st, 2025, 6:00 pm

Manchester Jr/Sr High School Media Center
Student Activities Room

Official Minutes

Attendance/ Roll Call

*In attendance: Colleen Schoenfeld
Sandra Wiitala

Approval of Agenda

*All yes

Public Participation related to Agenda

*None

Board Operating Procedures Committee Discussion:

Finalizing recommendations for the following sections:

- Board Member/Trustee Code of Conduct

- Meeting Preparation and participation

- Board Member/Trustee preparation for meetings

- Board Member/ Trustee conduct and participation during meetings

*Used existing policy language and July 29th 2025 Governance workshop notes to present to the full Board for first look at December's regular meeting.

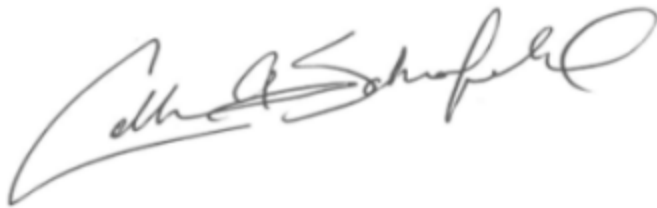
Public Participation

*None

Adjournment

*6:50pm

Kind regards

A handwritten signature in black ink, appearing to read 'Colleen Schoenfeld'. The signature is fluid and cursive, with a large initial 'C' and a stylized 'S'.

Colleen Schoenfeld
Board of Education Secretary
CS/dm