

Official Minutes

Capital Improvement Committee meeting

Wednesday, January 14, 2026

4:00 p.m.

Manchester Jr./Sr. High School Media Center

In attendance:

Steven Head, Michael Tindall, Sandra Wiitala, Bryan Houttekier, Heather Place, Brent Kinnunen, Doris Grose, Nandita Mishra

1. Check-In and General Questions from the CIC

2. Luther C. Klager Elementary Update

-Gym floor painted over winter break

-Faulty Smoke detector replace

-HVAC: Unit ventilator fans variable speed control issue..contractor working with vendor for a solution. Update at next meeting. Moore Trosper and MCS reps meeting with Contractor this week.

-Generator modules, a requirement added by Inspector, install complete. Final electrical inspection this week. Final Certificate of Occupancy will follow.

3. Riverside Intermediate School

a. Casework Discussion. Discussed add alternate cost for upgraded casework.

Committee decided not to accept.

b. Approval of General Trades contractor..

-Committee voted to recommend the full Board to approve award of general

trades contract to Krieghoff-Lenawee Co.

4. Other

JR/SR High School design process begins January 26th.

Next Meeting: Wednesday, February 11, 2026: 4:00 p.m.

Manchester Jr./Sr. High School Media Center

Meeting adjourned 5:22pm

Kind regards,



Christine Deacons

Board of Education Secretary
CD/dm